

AHN STUDENT PLACEMENT PROCESS



If you're looking for safe, affordable accommodation in Australia that has the comforts of home - the Australian Homestay Network (AHN) has just what you need. Live with a local family, experience the culture and settle in before you begin your studies.

1 SUBMIT YOUR APPLICATION AT LEAST 4 WEEKS PRIOR TO YOUR ARRIVAL DATE. TO MAKE A PLACEMENT WE NEED:

- A fully completed online guest application. Entering as much detail as possible on your profile will assist us in locating a suitable homestay.
- Arrival information including confirmed flight details with flight number and arrival time (you can provide this information later if you do not have it at the time of applying).

Note: Applying early is recommended.

2 WITHIN 48 HOURS (MON - FRI) OF RECEIVING A GUEST APPLICATION, AHN WILL:

- Review the application.
- $\overrightarrow{}$ Send a welcome email with instructions and information about the process.
- Create and issue an initial invoice for the Matching Fee, 4 weeks of homestay, and airport pick up if requested

3 PAY YOUR INITIAL INVOICE AT LEAST 3 WEEKS PRIOR TO ARRIVAL. ONCE PAYMENT IS RECEIVED, AHN WILL:

- Commence the process to find you a suitable host based on common interests, lifestyle factors and preferences listed on your profile.
- Aim to place students in homes with a maximum travel time of 60 minutes to University
- Special requests will be considered but cannot be guaranteed.
- Make a tentative placement once we find you a suitable match.

4 ONCE WE HAVE YOUR FLIGHT DETAILS, AHN WILL:

- Update the system with your arrival details and confirm your placement.
- Book the airport pick up service if requested.
- Confirm the placement with your host and send them a detailed guest profile.
- Confirm your arrival details with your host to ensure they will be home to greet you upon arrival at their home.
- Send you a placement report containing a detailed host profile 7-10 days prior your arrival.

EXPERIENCE THE AHN DIFFERENCE

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